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Present: Joseph E. Flanagan, Wayne R. Walker, and Heather M. Billings

CALL TO ORDER

Mr. Flanagan called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. He announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV. He also noted that Kerry O’Brien from the Gardner News was recording the meeting.

ANNOUNCEMENTS

•Neighbors Helping Neighbors will hold their 25th Annual Fundraising event on the Town Common on Sunday August 12th.

APPROVAL OF WARRANTS/MINUTES

Ms. Billings moved that the Board approve the regular session minutes of July 9, 2012, as printed. Mr. Walker seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

July 30, 2012	Payroll #7	\$ 186,477.17
	Accounts Payable #6	\$1,233,605.47
July 31, 2012	Deduction #7D	\$ 167,732.16
August 6, 2012	Accounts Payable #8	\$ 23,319.47

PAYROLL AUTHORIZATION REQUEST

Mr. Walker moved that the Board approve a payroll authorization request for a part-time Dispatcher for the Police Department. Ms. Billings seconded the motion. The motion passed unanimously.

SET BOARD OF SELECTMEN MEETING SCHEDULE

The Board agreed to meet on the following dates; September 10, 24, October 8, 29, November 5, 19 and December 3, 17.

TOPICS FOR FUTURE MEETINGS

~ France Wall on Leominster Street will be scheduled for the BOS meeting on September 10.

~ Mothball the Old Town Hall. Mrs. Murphy advised that mothballing would require minimal heating of the building. Quotes are being sought by the Maintenance Supervisor.

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~ Signage where the torn down garage was located on Main Street. Ms. Billings suggested solar signage.

~ The next Board of Selectmen meeting scheduled for August 20, 2012 would be a meeting with MART and MBTA. The MBTA has submitted 100% design plans so there is a need to schedule a technical review meeting to see if the prior review questions have been addressed from the 60% plans to the 100% plans.

WESTMINSTER BUSINESS PARK – CONTINUE EARTH REMOVAL PERMIT AND BOND REVIEW

CFS Engineer Chuck Scott, Westminster Business Park owners Bob Hakala and Dave Pogorelc, and Steve Powell of Powell Stone & Gravel were on hand to review the Westminster Business Park earth removal permits and bonds.

Mr. Flanagan stated that the Board received a revised letter (July 30, 2012) from Tetra Tech which states that ‘regarding Bond #3 Lot I-4 (Phase I) it has been determined that the requested \$33,748.00 bond is sufficient’.

Mr. Walker moved that the Board reduce Bond #3 from \$137,303 to \$33,748. Ms. Billings seconded the motion. The motion passed unanimously.

Mike Fortin asked how long it would take to prepare a rail ready site for Lot 7 and Lot 8. Dave Pogorelc stated that Lot I-7 will take approximately seven to ten years to prepare for a rail ready site. Also Lot I-8 would be done after Lot I-7 is completed. The estimated time for Lot I-8 is a three year project.

6:57 PM EXECUTIVE SESSION

Mr. Walker moved that the Board enter into executive session to (1) discuss strategy with respect to potential litigation, further that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body; (2) to discuss strategy for negotiations with nonunion personnel; and that the Board adjourn directly from executive session. Ms. Billings seconded the motion. The motion passed on a roll call vote.

ADJOURNMENT

The Board adjourned from executive session at 8:40 p.m.

Respectfully submitted,

Heather M. Billings, Clerk
(Prepared by B. Kazan)